



## **CABA Board of Directors Application Form**

The Chatham Area Business and Arts Mission Statement

*The Chatham Area Business and Arts (CABA), a coalition of individuals, businesses and organizations, works to promote the Chatham, New York region as a vibrant, positive environment for shopping, dining, enjoying the arts and conducting business.*

CABA is a membership organization governed by a Board of Directors.

CABA Member Benefits:

- CABA helps promote your individual business through various media opportunities.
- The website promotes both individual member businesses and the greater Chatham area.
- Festivals and events sponsored by CABA drive more business into the area.
- Membership offers an opportunity to network with other business people.
- Promotional tools are offered to help individual businesses achieve their unique goals.
- When reasonable, CABA will look within its own membership base for products and services.
- Members have the satisfaction of knowing that they are actively engaged in their own community. Membership is a commitment to the community and to the local economy.
- Individual businesses have the opportunity to list special events and sales on a “bulletin board” within our website. The website averages about 500 unique visitors per month, climbing to over 1,000 during peak periods such as Summerfest and the winter holidays.

The Board is responsible for:

- Establishing policies and objectives
- Selecting officers of the Board and reviewing the performance of the board and all those who may be authorized to act on behalf of CABA
- Approving annual CABA budgets
- Informing the members of the organization's performance
- Scheduling and conducting the Annual Meeting of the membership
- Such other tasks as the Board may determine necessary to fulfill the Mission Statement

All Members of the Board must be members of CABA or be acting as the representative of a member of CABA. Only one person affiliated with each member of CABA may serve on the Board at any given time.

Each member of the CABA Board has one vote on measures that come before the Board.

The Board of Directors serve without pay.

Board members serve for one-year terms.

A Board member may not miss 3 consecutive meetings.

Each member of the Board is encouraged to serve on one of CABA's standing committee's: Membership, Marketing, Festivals, and Finance.

A Board member may not miss 3 consecutive meetings

## **Nomination and Voting Procedure for Directors**

The Board has appointed a Nominating Committee. The Nominating Committee prepares a slate of nominees for all Board seats to be approved by the current sitting Board and presented to the membership at the annual meeting, or in the event of a vacancy, the current board may fill those seats until the next annual meeting by a majority vote.

Thank you for your interest in joining the CABA Board! Use this form to provide useful information about yourself to ensure the best match between you and the CABA Board of Directors. The following information will be shared by the Nominating Committee to the full Board for their consideration.

Your name: \_\_\_\_\_

Your Home Phone Number: \_\_\_\_\_ Cell number: \_\_\_\_\_

Your address: \_\_\_\_\_

\_\_\_\_\_

Your email address (please write it carefully):

\_\_\_\_\_

Briefly describe why you would like to join our Board of Directors:

\_\_\_\_\_

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\_\_\_\_\_

Please provide a brief biography so our Board can get to know you better:

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List our current organizational affiliations (names of the organization and your role(s)):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

If you join the Board, you agree that you can provide at least 1-4 hours a month in attendance to Board and Committee meetings, and that you do not have any conflict-of-interest in participating on the Board.

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you are not selected as a member of the Board, or if you decide not to join, would you like to be a volunteer to assist our organization in various ways that match your skills and interests?

Yes

No

Perhaps